



**HURRICANE KATRINA RELIEF EFFORT VOLUNTARY DONATION**

- **Deadline: Sept. 30, 2005**
- **Submit this form to your Associate Services Center or the Corporate ASC**
- **Donations can be designated for any pay period before Dec. 31, 2005.**

Name: \_\_\_\_\_

Hotel/Location: \_\_\_\_\_

I would like to donate \$\_\_\_\_\_ or \_\_\_\_\_ hours of my vested PTO to the Hurricane Katrina relief effort.

Please make this deduction on the pay period that begins \_\_\_\_\_ and ends \_\_\_\_\_ 2005. (I understand I may continue the deduction until the end of the year if I so choose.)

I understand the cash donation will be made on an after-tax basis. My pay stub and a copy of this form will serve as my receipt for my tax return.

If I donate PTO, it will not be recorded as income, and, therefore, it not be be taxed. I understand that I will not be able to claim the PTO donation as a tax deductible item on my tax return. .

I understand that this donation is completely voluntary.

\_\_\_\_\_  
Associate Signature

\_\_\_\_\_  
Human Resources Signature